

Minutes PREP Executive Officers Meeting

November 17, 2008

Individuals present: John Mahon, Walter Harris, Emil Genest, David Anderson, James Boothby, June Baldachi, Rick Guthrie, Owen Maurais

I. Introductions

Introductions were made

II. Discussion with University of Maine representatives regarding collaboration around purchasing.

June Baldachi and Rick Guthrie discussed potential areas where collaboration may be beneficial for PREP school units. The following possibilities were discussed:

Office and school supplies

Chemical and janitorial supplies

Fuel

Electricity

Photocopiers (long term due to existing contracts)

Better utilization of existing state purchasing contracts

SAD #22 offered the services of their Business Manger, Anne Deschesne, in support of this initiative. In January 2009, a listing of potential areas of joint purchasing will be developed and distributed to PREP Superintendents. The results of this survey will be discussed when PREP Executive Officers meet again.

II. Discussion regarding a process for ongoing development of School Board Members

After considerable discussion regarding professional development needs of school board members, the following menu of activities was identified:

Tier I New Board Members

Legal requirements

Financial reporting

Public meetings and the right to know law

Tier II Continuing Board Members

Updates

Tier III Leadership and Team Building

Chairs and Vice Chairs

Development of High Functioning Teams

As a next step, superintendents will be contacted to help identify specific topics for each tier. Each activity will be recorded as they occur. Activities will begin in the fall of 2009.

Also discussed was the development of opportunities for Superintendents. Several specific topics discussed were the issues of managing change and using research to support decision-making. These possibilities will also be discussed at the next meeting.

III. Election of a Chairperson for the PREP Executive Officers for the 2008-09 school year.

David Anderson moved that Emil Genest continue as Chairperson for the 2008-09 school year. The vote was unanimous.

IV. Update on PREP Activities

Owen Maurais provided an update on the following initiatives:

- Staff Development
- Curriculum Coordinators
- Guidance
- Virtual High School
- Physical Science
- Pre-Referral
- Special Education Related Services
- Teacher Preparation

The follow up discussion focused on the breath of and high quality of initiatives.

V. Planning for Collaboration with other organizations

After discussion it was decided that we should actively support collaboration/consolidation with other organizations serving schools within our region. Emil Genest will contact Betsy Webb, Chairperson of the Southern Penobscot Regional Program for Children with Exceptionalities and request an opportunity to discuss potential collaboration as part of their next agenda.

VI. Next Meeting

The next meeting of PREP Executive Officers will be scheduled for mid to late January 2009.

Respectfully Submitted,

Owen P. Maurais