

Teacher Preparation Committee Meeting Minutes

January 25, 2010

1 p.m. at **Reeds Brook Middle School**

Members Present: Mary Smith, Carla Leathem, Laura McKnight, Dennis King, Pam Kimball (Mary Giard)

Agenda Items:

- Reviewed and approved November minutes.
- Assessment Course update:
 - Pam reported that Sid Mitchell spoke at TEF about the changes he hopes to make in the Assessment course to make it more hands-on and field relevant. He will be meeting with Pam next week to share his syllabus and discuss his plans for the course. He has offered to meet with the Teacher Prep Committee.
 - Decided to have members (Carla, Mary S., Donna and Laura) ask for input from staff members perhaps during a staff meeting prior to our February meeting so that the information can be shared with Sid. They will ask, “What do you think teacher candidates graduating from UMaine should know about assessment when they begin their first teaching position?”
 - Pam will contact Marcel Marble, Laura’s principal, to see if she would be willing to ask her teachers for responses to that question.
 - Pam will compile the information to give to Sid if everyone can send the responses to Pam by Feb. 12 (before vacation).
 - Pam will also check to see if Curriculum Coordinators can put together a list of the kinds of assessments used in each district and get it to me by Feb. 12.
 - Pam will contact Sid to see if he can attend the February meeting.
- Teacher Preparation Committee discussion – Ed Jadallah was unable to attend to postponed until February. Pam will contact both Ed and Owen Maurais to see if they can be at the next meeting to discuss the questions noted in the December minutes:
 - What is the connection between TEF and Teacher Prep Committee?
 - Where does the committee fit within this structure?
 - What does the partnership consist of? (committees, districts, etc.)
 - What is our mission in relation to these two groups?
- Grants
 - Dennis thought that “Sponsored Programs” could send us the Federal Registry of grants, but may want to work on our goals for the PDS so that we would have a better idea of what we need to fund.
 - It was mentioned that one of our goals is to get UMaine students into the field earlier although transportation is a huge barrier.
 - Carla mentioned that LL Bean has sponsored other transportation efforts and maybe we might want to consider thinking about “green” energy efficient vehicles – would LL Bean or another corporate foundation in Maine sponsor out efforts.
 - Dennis & Pam will do some research on campus about the “green” effort on campus to see if it is something we can collaborate with.

- What about using some of the So. Maine cohort money to support funding of transportation?
 - Check with John regarding sites to procure money.
- SAD#22 PDS Pilot update
 - Carla brought surveys from her school to add to our PDS data collection efforts.
 - No other news beyond what was reported in December.
- EERA proposal update
 - Dennis has paved the way to have Mary G. and Mary S. on UMaine First Class system to make communication easier.
 - The writers will be meeting one final time right after the Teacher Prep Meeting to put final touches on the paper and powerpoint. Mary S. and Dennis will be attending the conference in Dec. and then the group will be reporting to the SAD#22 School Committee after that.
 - Dennis suggested that we might want to think about presenting at the National PDS Conference next year.
- Evaluation Questions and Data Collection
 - This will tie in with Owen's and Ed's discussion so will wait until next meeting.
- Field Experience Update
 - Pam noted that the Field Experience Committee of TEF has continued to work on the Level I Field Experience because of our concern that the students were not prepared to observe the topics of the field report – diversity, assessment, instructional strategies. Pam will be working with Melissa in the Advising Center to revise it and Tim Hart will be working on a draft of a website for the purpose of housing the portfolios in a more user friendly way.
- Next meeting is scheduled for Monday, February 22. It will probably be at UTC.