

Teacher Preparation Committee Meeting

November 17, 2008

12:45 p.m.

UTC

Members Present: Dennis King, Mary Smith, Carla Leathem, Pam Kimball, Laura McKnight

Agenda Items:

- Update on goals
 - Website development in progress. Owen reports that he hopes to see the site updated and online by January. Pam offered to meet with Quili Wang to work on the site, if needed.
 - Pilot PDS in SAD#22 was discussed. Pam shared information discussed at the administrator's meeting. Dennis talked about the possibility of writing a paper proposal to be presented at a conference for the purpose of sharing our work and getting input from others. Pam talked briefly to Anne Pooler about including a line in the budget for PDS work even if it is only a token amount to show support. Dennis and Pam will need to give Anne more information. Our next PDS meeting is scheduled for Dec. 1st in Winterport.
 - Each district's partnership structure needs to be determined. Dennis and Pam have offered to meet with Bucksport (Ellen Almquist, a principal, Laura McKnight) to determine the structure as it is now and what could be.
 - Focus areas
 - Technology – SAD#63's benchmarks need to be forwarded to committee members. Laura will forward Bucksport's Tech. benchmarks. The committee will review these to determine suggested professional levels of UMaine students.
 - Assessment
 - Invite EDS320 instructor to share what students receive and we can share what students need.
 - Invite Marilyn Rice to talk about what students are coming up against in the field in terms of assessment. The team will also share what they hope students have around assessment before they go out to the field. What evidence would the teacher see so that they know where the student is at and where he needs to go.
- Committee membership – We discussed that it would be ideal to have someone from each district involved in the work of this committee.

- Committee work will consist of:
 - December work - Review of the unit plans/lesson plans that were developed for the original website. The committee will cull out those that are not usable and try to revamp those that are. If the creators of the lessons/units are still working in PREP districts, they will be asked if they are willing to revise the MLR section to PEI's.. The committee will check to see if the development rubric can be located. It was suggested that we contact Ruth Townsend, Marilyn Rice or Judy Pusey. Pam will try to get these units in hard copy or on a website.
 - January work – Technology benchmarks
 - February work – Assessment – This information will be shared with Ed Jadallah to decide where it fits in curriculum spiral.

- Protocol for District Visits
 - Where does the district “sit” in the PREP arrangement?
 - What does it look like?
 - How is it managed?
 - How does it match with PDS structure proposed?
 - What can be done now to enhance/strengthen where the district is at now to begin to build a firmer foundation leading to PDS development? (with or without resources or funding)?
 - What are districts'/UMaine's current initiatives that are best practices? How does that work in your district/building/classroom?
 - Key contact people
- Try to do 2 visits per month beginning in January. UMaine group should try to meet between now and semester break.

Next meeting: December 15 at 12:45 p.m.